



ASSOCIATION FOR PREVENTION TEACHING AND RESEARCH

## **REVISED FUNDING OPPORTUNITY**

### **Researchers and Their Communities: The Challenge of Meaningful Community Engagement**

**Extended Deadline: 9:00 AM (Eastern) on July 20, 2009**

#### **BACKGROUND**

##### **Association for Prevention Teaching and Research (APTR)**

APTR is the professional organization for the academic medical and public health community dedicated to prevention research and interprofessional education. APTR advances population-based and public health education, research and service by linking and supporting members from across the academic prevention community. By advancing interprofessional education and research, APTR aims to redefine how the future health professions workforce is educated.

In cooperation with federal and private partners, APTR develops vital curriculum materials, professional development programs, and educational tools for educators, researchers, residents, and students. APTR projects and activities aim to improve the health promotion and disease prevention training of health professionals and students and promote a strong relationship between academicians and practitioners and the communities they serve.

##### **Community-Engaged Research Initiatives**

In 2008 APTR embarked on a project focused on community engagement efforts related to clinical, translational, and behavioral research. APTR developed and cosponsored a national conference with the National Center for Research Resources, a component of the National Institutes for Health (NIH), entitled "Accelerating the Dissemination and Translation of Clinical Research into Practice," on May 9, 2008. The meeting brought together researchers and clinicians, particularly those associated with the Clinical and

Translational Science Awards (CTSA) program, to discuss how best to translate research findings into improved health for all Americans.

As a complement to the national meeting, during late summer and early fall five one-day regional workshops on community engagement within the CTSA program were convened at the following medical schools: Washington University School of Medicine, Weill Cornell Medical College, University of Chicago, University of California – Davis, and University of Pennsylvania. The workshops were formulated around the principles and curricula for community engagement and population-based research. The 5 workshops targeted researchers, clinicians, community members, and others within each region interested in enhancing the ability to better understand and engage with one another. At each workshop, the strongest message from researchers and community partners was the importance of understanding that community engagement is a long-term commitment founded on respect and mutual trust, investment in community relationships, and collaborative action.

Building on the successful community-engaged research workshops completed in 2008, APTR organized and implemented a 2-day national meeting jointly sponsored by CDC and the National Center for Research Resources (NCRR) of the National Institutes of Health. The workshop, “Improving Health WITH Communities: The Role of Community Engagement in Clinical and Translational Research,” was held May 14-15 on the NIH campus. The agenda built on the 2008 meeting and responded to the request for additional interactions between researchers and communities and networking opportunities as well as the opportunity for poster presentations.

## **CURRENT FUNDING OPPORTUNITY DESCRIPTION**

To continue influencing national change and achieving overall improved health outcomes through researcher/community partnerships, APTR announces the availability of funding through the APTR-CDC Cooperative Agreement. This announcement is for planning, implementing, and evaluating one of five regional workshops that target university researchers seeking to enhance their community-engagement skills. The workshops are to be convened during the fall and winter of 2009-2010. Five separate awards will be made based on the proposed workshop theme or content and with consideration of geographic distribution of the workshops. It is intended that these workshops build on the successful workshops that have been held previously across the country.

Loma Linda University has been awarded workshop funding as a result of the original dissemination of this funding opportunity. APTR intends to award five additional workshops through this revised funding announcement.

*Eligibility:* Universities, teaching hospitals, and research institutes that are institutional members of APTR; CTSA sites; or health professions schools are eligible to apply. Collaborative proposals will be accepted; one institution will be required, however, to serve as the lead. This institution will function as the recipient of the funding and will accept responsibility for achieving the programmatic and fiscal deliverables.

*Responsibilities:* The recipient host institution will be responsible for the following:

- Planning the workshop agenda and participating in conference calls with representatives from APTR. (APTR will schedule periodic coordinating conference calls to support planning efforts at all of the sites. Workshop agendas should not duplicate those of the 2008 regional sites; rather the agendas should expand beyond previous accomplishments.)
- Identifying appropriate conference theme, speakers and presenters; as required, cover all costs related to speaker participation (APTR encourages sites to include community partners as presenters and panelists, as appropriate.)
- Coordinating with APTR on workshop registration to achieve a minimum of 100 workshop attendees. (APTR has established a two-tiered registration fee to which each regional host institution will be required to adhere: APTR members - \$50; other registrants - \$95. If desired, a third registration add-on category can be created to allow for registrants to bring their community partner for \$15 a person. Applicants can also consider building into their budget scholarships for community partners. APTR will provide an online registration website for each workshop location, periodic registration data updates, and a final registration data file that can be formatted to produce name tags and participant lists. Registration fees will be retained by APTR and used to fund the production and dissemination of a single summary of all of the workshops.)
- Promoting the workshop within the region. (APTR will promote the workshops nationally, but it is assumed that the funded sites will have included a plan for regional promotion in the application.)
- Securing an appropriate venue for convening the workshop. (Applicants are encouraged to identify no-cost or low-cost venues within their institutions to ensure that the limited funding is available to support programmatic, promotion, and evaluation efforts. Applicants should take into consideration the requirements of their anticipated workshop format when selecting a venue.)
- Arranging for any required audio-visual equipment.
- Identifying reasonably priced lodging in the vicinity and sharing that information with attendees who will be traveling from a distance.
- Preparing the workshop program and materials. (APTR will provide a standardized program cover format that can be modified to incorporate specifics unique to each workshop location.)
- Evaluating the workshop and providing summary data to APTR within 60 days of the workshop. (APTR will provide specific required evaluation elements. This will help ensure that complete evaluation data on all of the workshops can be delivered to CDC; sites will be permitted to augment the required evaluation elements in order to collect data of particular interest to the region.)
- Coordinating food and beverage arrangements.
- Providing a programmatic and financial summary of the workshop to APTR within 60 days of the workshop. (APTR will provide an outline of the basic format to be followed.)

- Disseminating workshop outcomes. (APTR will assist by posting key workshop highlights and outcomes on the APTR website.)

Note:

- Applicants are encouraged to include representatives from federal agencies, such as CDC, HRSA, and the Veterans Administration, and/or appropriate state and regional agencies.

### **AWARD INFORMATION**

Type of Award:	Contract
Total Direct & Indirect Costs:	\$30,000 maximum
Allowable Indirect Rate:	8% maximum
Number of Awards:	Up to 5
Anticipated Award Date:	August 7, 2009
Completion Date:	November 30, 2010

### **APPLICATION FORMAT**

The full application, which is not to exceed 10 pages, should include:

- Scope of work
- Methodology for task completion
- Time-line including proposed date for convening the workshop
- Location and type of venue for the workshop
- Budget and a justification narrative not to exceed the maximum award amount
- Summary of institutional and key personnel qualifications
- Full contact information for institutional lead.

Note:

- The maximum indirect rate allowed is 8 percent.
- To achieve the goal of providing workshops across the country, geographic location in addition to the suggested conference theme will be taken into consideration in selecting the host institutions.
- Recipient institutions must hold APTR institutional membership prior to release of the award funding.

### **APPLICATION SUBMISSION**

All applications must be submitted via e-mail to Kent Nordvig (okn@aptrweb.org) by **9:00 AM (Eastern) July 20, 2009** with “Workshop Application” as the subject line.

### **QUESTIONS**

For administrative and technical questions, please contact Kent Nordvig (202.463.0550 ext 121 | [okn@aptrweb.org](mailto:okn@aptrweb.org)).